

Capital Project Sales Tax

INFRASTRUCTURE Committee Meeting

Tuesday, January 26, 2016
3:00PM

Park Plaza, Room 104
600 Monument Street

MINUTES

Committee Members Present: Charlie Herndon, Chairman
Len Bornemann
Chuck Graves
Rossie Corwon

Committee Members Absent: Jerry Timmons

Staff Present: Toby Chappell, County Manager
Charlie Barrineau, City Manager

The Committee Chairman, Charles Herndon, called the meeting to order by reading the following statements: In accordance with the Freedom of Information Act, notice of this meeting's date, time, location, and agenda was posted outside the main entrance of the Greenwood County Courthouse and the Greenwood County Library. Agendas were faxed to *The Index-Journal*, to local radio stations, and were posted on the Greenwood County website calendar.

Mr. Herndon began the meeting by asking committee members to introduce themselves. After introductions, he passed out the application form that is being used to submit projects to the CPST committees. Mr. Herndon reviewed the responsibility of the committee. The committee does not generate any of the projects; the purpose of the committee is to evaluate projects. Projects are submitted to the committee and the meetings are open to the public. Today's meeting is to discuss how the committee will evaluate the process. Mr. Herndon passed out a sample of an evaluation model for rating the projects submitted to the Infrastructure Committee and a copy of the South Carolina Code of Laws Article 3 Section 4-10-300.

Continued discussion was had with specifics as follows:

- Mr. Herndon reviewed the Timeline of the submission process
- Project can be fine-tuned after submission by February 16th
- Mr. Chappell clarified that his office will present the submitted projects for this committee all at one time

- A system will be in place for a formal presentation of a submission through the timeline of the evaluation process which will be set by the committee if this is desired by the project originators
- Description and summary of the evaluation form “Project Desirability Index Rating Scale”
- Committee agreed to the process of the evaluation form
- Discussion regarding the specific “Conditions” listed, to add to, edit or omit certain conditions
- Discussion regarding the value of the Rating Scale, 0-100 or 1-10
- Further discussion regarding the process to recommend a project or projects to the next level of evaluations

Mr. Herndon thanked everyone for their time. In conclusion, Mr. Herndon will take the notes from this meeting and prepare an updated version of the Rating Scale and prepare to meet again to finalize the evaluation system.

Meeting was adjourned at 4:00pm.